

CHARLOTTE EVANS

WRITER, JOURNALIST, EDITOR, PROOFREADER, LITERARY AGENT, AND
ACADEMIC CONSULTANT

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SUMMARY OF PROFILE

- Graduated from Cambridge University, England, with a doctorate in English Literature.
- Owner of a successful freelance writing and tutoring business with more than seven years experience freelancing.
- Moved to New York City in 2004 to attend Columbia University.
- Completed Dual Degree Program to obtain an MBA and MS in Journalism in 2005.

FEATURED WORK HISTORY 1999-2009

- *Writer/Copywriter*: Elance.com, Guru.com, Academia-Research.com; Virsa, Inc.; Soho Outdoor Media, Inc.; Desperately Seeking Marilyn, Inc.; Itch the Movie, Inc.; BGE, Inc.; American No Debt, Inc.; Accuride International; MacPherson Paints.
- *Journalist*: American Contract Bridge League; Soroptimist International; Royal Shakespeare Company; *The Daily Telegraph*; *The Leicester Mercury*.
- *Technical Writer*: NatWest Bank, UK (Financial; Business); Napa Autoparts, California (Business, Automobile Industry); BUPA Health, UK (Medical, Business).
- *Editor*: OTT Press; Cambridge University Press, UK; *The Leicesterian* (Magazine).
- *Proofreader*: ESPN.com; Covers.com; VoxPop Publishers; OT Press; Grammatika.com.

EDUCATION HISTORY 1999-2005

Principle Academic Training

MBA and MS in Journalism (Dual Degree Program)
Columbia University, New York

B.A., M.Litt, PhD. In English Literature
Graduated Summa Cum Laude, Trinity College.
Cambridge University, UK

M.A. History
Graduated Summa Cum Laude, Trinity College.
Cambridge University, UK

Minors and Special Recognition

Philosophy, Modern Languages, and Classics, Trinity College.
Cambridge University, UK

EXTRA-CURRICULAR: 2004

Completion of News Writing Journalism Course
London School of Journalism

CAREER HISTORY & ACCOMPLISHMENTS

Freelance Writer/Editor/Proofreader/Translator since 2004:

- Recent Assignments Include: E-books on Angel Fish, Immigration, Estonia for Ex-patriots, Making a Living as a Cartoonist; scripts for a feature length animated film and cartoon series; true crime non-fiction book; marketing for Virsa, Inc (in association with Café Vivaldi, NY); Subject Matter Expert for Criminal Justice Course.
- Taught various undergraduate level English literature, philosophy and writing courses for Cambridge University summer study programs;
- Published articles in various literary journals, including History Today and The Literary Review;
- Winner of the McGhee Prize for English Literature
- Interned at the Leicester Mercury; Daily Telegraph;
- Fluent in German, French; proficient in Italian;
- Awarded special mention for study of Ancient languages: Hebrew, Latin, and Ancient Greek;
- Semesters in Paris (Université Paris), Heidelberg (University of Heidelberg), and Florence (Università degli Studi di Firenze);
- Interned at London-based law offices (references available on request);
- Worked as proof-reader and copy-editor for various freelance projects - including academic projects at Cambridge.

Author and Independent Online Publisher since 2008:

Fiction:

- SCENES OF FAMILY LIFE
- HOW TO STAY SANE AS A SINGLE PARENT

Non-Fiction:

- HOW TO BUY AND SELL COMMERCIAL REAL ESTATE
- HOW TO WRITE A THESIS
- HOW TO PLAN A HOME BIRTH
- HOW TO MAKE MONEY AS A FREELANCE WRITER

PERSONAL PROFILE

Children: Jason (born Feb 23rd, 2006) and Olivia (born January 31st, 2008)

Hobbies: Writing, Reading, Horse Riding, Walking/Hiking, Traveling, Cycling

Interests: Theater, Films, Travel, Bridge, Music

Charities: Amnesty International, Miles for Midwives